



Date Submitted: _____
Chapter: _____
Submitted by: _____
Name *Email*

Name of event: _____
Date(s) of event: _____
Start time: _____ **End time:** _____

How often did the program occur? (Circle one)
One-day event (1 point) Multi-day event (3 points) Multi-week event (5 points)

Program Audience:
 Campus-wide (attach flyer) (5 points) Racial/ethnic interest (attach flyer) (3 points)
 MGC Chapters (2 points) Chapter members only (1 point)

Description of event:

Number of dollars donated: _____

Beneficiary of donation: _____

Attendance:
____ Only chapter participated (3 points)
____ Partnership with an organization outside of MGC (4 points)
Name of organization: _____
(additional points received for partnership with this organization once per semester)
____ Partnership with another MGC organization (5 points)
Name of organization: _____
(additional points received for partnership with this organization once per semester)

Proof received: (check all that apply) Flyer Proof of donation* Photo(s)
 Other: _____

Total points awarded: ____ / 20

Reviewer #1: _____ **Date reviewed:** _____

Reviewer #2: _____ **Date reviewed:** _____

*Proof of donation **MUST** be submitted in order to receive credit. Proof can include letter from beneficiary with amount denoted or screenshot of online donation.

Vice President for Standards:

Initials _____ Date _____

MGC Advisor:

Initials _____ Date _____